



## **RECEIVING FUNDING AT HICKORY DICKORYS DAY NURSERY**

### **Terms and Conditions**

The term after your child's 3<sup>rd</sup> birthday they may be eligible for up to a maximum of 15 hours funding per week over 38 weeks or 51 weeks (stretched care).

The nursery will automatically claim the funding on your behalf.

**At age 2** your child may be eligible for funding, conditions apply for receiving this funding (AY20), please refer to [www.childcarechoices.co.uk](http://www.childcarechoices.co.uk) for further information and eligibility, you will receive a TYF code which you must pass to the setting to enable us to claim the funding on your behalf, for up to a maximum of 15 hours funding per week over 38 weeks or 51 weeks (stretched care).

**From 9 months**, your child may be eligible for the additional 15 hours (extended entitlement up to 30 hours) per week conditions apply for receiving this funding, please refer to [www.childcarechoices.co.uk](http://www.childcarechoices.co.uk) for further information and eligibility, you will receive a 30-hour code which you must pass to the setting to enable us to claim the funding on your behalf. Please be advised there are cutoff dates to receive the code, outlined below.

We do not offer the extended entitlement (30 hours) in a Term Time Capacity.

### **Schedule of Terms**

**Spring Term (Jan) 180/360 hours funding - cutoff date to receive your code: 31st December**

**Summer Term (May) 180/360 hours funding - cutoff date to receive your code: 31st March**

**Autumn Term (Sept) 210/420 hours funding - cutoff date to receive your code: 31st August**

An Invoice Schedule is arranged for you to view your Free Funding entitlement, any privately paid hours and additional booked charges, a consumable & non-consumable package is automatically included for each funded session which equates to 3 per week (15 hours) or 4 per week (30 hours). The consumable & non-consumable charge is voluntary which you can opt-out of please ask for more details where you will receive an Opt-out Agreement, and an individual plan.

### **Additional Information Terms & Conditions**

If your child moves from one setting to another or leaves during a funding period, it is your responsibility to ensure we have all the relevant information relating to this. You will need to complete some documentation for this.

Hickory Dickorys will reclaim any monies that you have incorrectly received, and a Settlement Invoice Schedule will be sent to you outlining any overpayments and/or fees due.

As a parent/guardian you must understand that it is your responsibility to provide us with accurate details of all the settings and hours that your child attends.

Agreement forms to complete will follow from Gloucestershire County Council and the setting.

The amount of funding your child receives may be affected if, for example:

- Your child arrives after the term has started
- Your child moves from one setting to another during the funding period
- Your child attends another setting (shared funding)
- You leave the setting before the end of the term.
- You are no-longer entitled to funding.
- The 4 weeks' notice period still applies to all parents.

Hickory Dickorys offers the entitlement for a fully funded 15-hour Term Time Place for 38 weeks per year, this equates to 3 sessions per week.

Hickory Dickorys offers the entitlement for a fully funded 30-hour place for 51 weeks per year, this equates to 4 sessions per week (20 hours) and a part session for the remainder hours per week called a 'Drop and Go' session, approximately 2.35 hrs per session. We offer a limited number of these places on a morning of our choice. The 'drop and go' session is not guaranteed and is only available Term by Term, the length of the 'Drop and Go' session may change term by term due to funding allocations. More information for both options will be given upon request.

## **FAQ's**

### ***“Why is my funding not deducted as 30 hours per week?”***

30 hours funding is stretched over 51 weeks, which equates to 22.35 per weeks.

30 hrs funding x 38 weeks funded = 1140 total hours per year, divided by 51 weeks = 22.35 funded hours every week.

### ***“Why am I not getting funding this month, when I gave you my code?”***

You received your code mid-term after the cut-off date to receive the full term's funding; therefore it will not be valid until the following full term. These are either, January, April or September.

### ***“Why have you not received my full funding allowance?”***

You did not add your shared setting on our funding form or how many hours your wished to claim at both settings, therefore your funding was proportioned between the settings and we may have received less.